



Since 1979

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**INSTRUCTIONS FOR PHOENIX® ELECTRONIC**  
**GUMMED TAPE DISPENSERS**

**THANK YOU FOR PURCHASING A PHOENIX ELECTRONIC GUMMED TAPE DISPENSER. PLEASE NOTE THAT YOUR MACHINE MAY NOT CONTAIN SOME OF THE OPTIONS DESCRIBED BELOW.**

**SET UP**

1. REMOVE UNIT FROM PACKAGING. PLEASE RETAIN FOR FUTURE USE. CAREFULLY REMOVE ANY TAPE FROM THE EXTERIOR OF THE UNIT.
2. OPEN REAR COVER AND REMOVE THE HANDHELD CONTROLLER IF SO EQUIPPED.
3. OPEN FRONT COVER AND REMOVE ALL PRESSURE SENSITIVE HOLD DOWN TAPE FROM UPPER TAPE PLATE. (TAPE PLATE IS IN BACK OF CUTTING BLADE AND SURROUNDS THE UPPER FEED WHEEL)
4. UNTIE TOP HEATER. (LOCATED ON TOP OF WETTING BRUSHES)
5. REMOVE WATER TANK FROM FRONT OF MACHINE, AND THEN REMOVE THE WETTING BRUSHES FROM THE TANK. TAKE NOTE OF HOW THE BRUSHES WERE INSERTED INTO THE TANK AND MAKE SURE THEY GO BACK THE SAME WAY FOR PROPER MOISTENING.
6. WASH THE MOISTENING BRUSHES (3 BRUSHES) WITH SOAP AND WARM WATER. THOROUGHLY RINSE THE BRUSHES TO REMOVE ALL TRACES OF THE SOAP AND REPLACE BRUSHES IN THE WATER TANK. REMEMBER TO PUT BRUSHES IN WITH THE ANGLE ALLOWING THE TAPE TO PASS OVER ALL OF THE BRUSH SURFACE
7. UNTIE AND REMOVE THE WATER BOTTLE. FILL AND REPLACE. WATER BOTTLE SITS ON THUMB SCREW THAT MAY BE RAISED OR LOWER TO ADJUST ADHESION OF THE TAPE.
8. HEATER IS EQUIPPED WITH A THERMOSTAT; THE KNOB ON TOP ADJUSTS THE HEAT. MINIMAL HEAT IS THE BEST SETTING TO START, ADJUST ACCORDING TO YOUR APPLICATION.

**OVER→**

## **TAPE LOADING**

1. INSIDE THE BACK OF THE MACHINE ARE 2 BAFFLE TYPE PLATES. (TAPE GUIDES) THESE ARE ADJUSTED IN OR OUT TO FIT THE WIDTH OF THE TAPE YOU ARE USING. THE WIDEST TAPE ADJUSTMENT IS FOR 3 INCH AND EACH SLOT TO THE CENTER REDUCES THE WIDTH BY ½ INCH
2. PLACE THE ROLL OF TAPE BETWEEN THE TAPE GUIDES AND FEED THE TAPE OVER THE BLACK WOOD ROLLER AND OVER THE SILVER ROLLER AND THE UNDER THE UPPER TAPE PLATE UNTIL IT IS UNDER THE UPPER FEED WHEEL.

## **USING YOUR PHOENIX ELECTRONIC DISPENSER**

1. PLUG IN MACHINE. THE PHOENIX® OPERATES ONLY ON 110/115VOLT, 60 CYCLE CURRENT
2. TURN MACHINE ON, BY DEPRESSING ROCKER SWITCH ON FRONT OF THE MACHINE. RED LIGHT WILL COME ON.
3. NUMBERS ON KEYPAD CORRESPOND TO LENGTH IN INCHES. TOUCH DESIRED LENGTH
4. \* KEY IS ONLY FOR UNITS WITH PHOTOELECTRIC SENSOR, SEE BELOW FOR UNITS WITH THIS OPTION OTHERWISE PRESSING \* KEY WILL DEACTIVATE KEYPAD FOR ONE PRESS.

## **TO ACTIVATE THE ELECTRONIC EYE FEATURE**

1. PRESS THE \* BUTTON LOCATED IN THE UPPER RIGHT HAND CORNER OF THE KEYPAD, PRESS THE DESIRED LENGTH.
2. PASS YOUR HAND IN FRONT OF THE ELECTRIC EYE, LOCATED BELOW KEYPAD AND ABOVE ON/OFF SWITCH, WITHIN 3" TO ACTUATE DESIRED LENGTH.
3. THE KEYPAD WILL REMAIN ACTIVE AND ALL THE LENGTHS ARE AVAILABLE BY PRESSING DESIRED LENGTH. TO DEACTIVATE THE ELECTRIC EYE PRESS THE \* BUTTON OR TURN OFF UNIT. THE ELECTRIC EYE MUST BE ACTIVATED EACH TIME THE UNIT IS TURNED ON.
4. TO CHANGE LENGTHS PRESS THE \* BUTTON TWICE, ONCE TO DEACTIVATE CURRENT LENGTH AND ONCE TO ACTIVATE DESIRED LENGTH.

## **UTILITY TOP**

1. THE DEPRESSION IN THE TOP FO THE FRONT COVER CAN BE USED FOR STORING COMMONLY USED ITEMS SUCH AS MARKING PENS, UTILITY KNIVES, ETC. DO NOT USE FOR BEVERAGE STORAGE!

## **MAINTAINING THE PHOENIX®**

1. WETTING BRUSHES. WASH BRUSHES ONCE A WEEK AS EXPLAINED IN SET UP INSTRUCTIONS. ONCE A MONTH CLEAN THE WATER TANK. REMEMBER TO INSTALL THE BRUSHES THE SAME WAY EACH TIME.
2. HEATER. GLUE WILL ACCUMULATE ON THE BOTTOM OF THE HEATER AFTER EXTENDED USE. GLUE IS WATER SOLUBLE SO DO NOT SCRAPE THE HEATER JUST WASH THE BOTTOM WITH WARM WATER
3. MOVABLE SHEAR. BEHIND THE BLADE THAT GOES UP AND DOWN TO PERFORM THE CUTTING IS A FELT PAD HELD IN PLACE AGAINST THE SHEAR WITH A SPRING. THAT FELT PAD IS FILLED WITH OIL AND THAT KEEPS THE SHEAR FROM GETTING A BUILD UP OF GLUE. ONCE A MONTH FILL THE FELT PAD WITH LIGHT MACHINE OIL, EG 3 IN 1.
4. ELECTRONIC CONTROLLER UNIT. THERE ARE NO SERVICEABLE PARTS IN THIS UNIT. PLEASE DO NOT OPEN THE CPU UNIT.



**THANK YOU FOR BUYING THE BEST TAPE MACHINE  
AVAILABLE ON THE MARKET TODAY.**